

# Exhibit Space Policy

The Maury Loontjens Memorial Library offers limited exhibit space for displaying student projects, collections of photographs or art work.

- Consideration for an exhibit is at the discretion of the Library Director.
- The overall impact on the day to day library operations, safety of patrons and the length of time requested for display will be weighed.
- The library does have equipment to display materials.
- The installation and dismantling of the exhibits rests with the owner of the display items. Adhering tape or other materials that may damage walls will not be allowed.
- Library staff are not available to monitor displays, therefore the library cannot be held responsible for materials that may become damaged, lost or stolen.
- Selling pieces of an exhibit are prohibited unless it is for the purpose of library fundraising.

**Adopted by the Library Board of Trustees March 2017**